

Southeast Arkansas Regional Library

MINUTES

Regional Board Meeting

April 20, 2020

The Southeast Arkansas Regional Library Board met virtually via Zoom on Monday, April 20. After a few technical difficulties, the meeting was called to order at 10:45 by Board President, Sandra Crofford. President Crofford welcomed everyone and called the meeting to order.

The minutes of January 27, 2020 were presented in printed form. There were no corrections. Reathel Privet made the motion to approve the minutes as presented, seconded by Dianna Harmon and the minutes were approved. The financial report was presented in printed form. Debby Bland made the motion to approve, Reathel Privet gave the second and the motion was approved.

The Director verbally gave her report to the board. The biggest concern this quarter has been dealing with the pandemic virus. The Director stated that as of March 16th, all branches were closed to the public. The staff will continue to work. The Director outlined the procedures and plan for operating during this time. Other items in the report included work on the Annual Survey, Branch Library updates and the annual Spring Workshop. Laurie Black made a motion to accept the Director's report, seconded by Karen Anderson.

Under unfinished business, the 2018 Audit Report was presented. A motion to accept the Audit Report was made by Karen Anderson. Dianna Harmon gave the second and the motion passed. There was no other old business.

Under new business, the Pandemic Policy was presented. This document outlines protocol to be used in the event of a pandemic. Debby Bland made the motion to accept the Pandemic Policy as presented. Reathel Privet made the second and the motion passed. In March, the board voted via email to continue pay Regional employees for one month if Arkansas Governor Asa Hutchins called for a "shelter in Place". The motion was made by Cristy Dunnahoe, seconded by Reathel Privet. The motion passed. Those voting – Vicki Ross, Jeri Brewer, Elgenia Ross, Debby Bland, Jerry Moore, Dinah Cox, Sandra Crofford, Cristy Dunnahoe, Reathel Privet, Diane Parnell, Vernestine Wilson, and Mack Jewel Grant and Kim Forrest. Also under new business, the Director shared the Region's plan for reopening library services. The document outlines potential phases of library services to our communities. Dianna Harmon made the motion to accept the procedures, second by Laurie Black and the motion passed.

Under announcements, the Director reported the passing of Chicot County board member, Raymond Staples. The Director reported that a card was sent on behalf of the board to Mrs. Staples and a peace lily was sent to the service.

It has not been determined where the next Regional Board meeting will be held. A letter will be sent after the details have been arranged. A motion was made by Laurie Black to adjourn and the second by Jeri Brewer and the meeting was adjourned

Members present by Zoom: Karen Anderson, Jerry Bailey, Laurie Black, Debby Bland, Jeri Brewer, Dinah Cox, Sandra Crofford, Cristy Dunnahoe, Dianna Harmon, Diane Parnell, Reathel Privet, Elgenia Ross, Vicki Ross, Vernestine Wilson, and Director, Judy Calhoun. Phone In: Kim Forrest, Cliff Morgan, JoAnn Rawls