

## **Regional Board Meeting Minutes**

November 12, 2024

Board President, Ruth O’Loughlin at 10:31 a.m., called the Southeast Arkansas Regional Library Board meeting to order. Those in attendance & via zoom were board members, Karen Anderson, Myra Cingolani, Sandra Crofford, Cristy Dunnahoe, Judi Fava, Kim Forrest, Dianna Harmon, Greg Harton, Jerry Moore, Ruth O’Loughlin, Diane Parnell, Elgenia Ross, Vertie Staples, Vern Wilson, Cecilia Whittemore, Regional Director, Judy Calhoun, and Digital Coordinator, Jennifer Knight.

Minutes from the July meeting were presented for approval. With no corrections or additions, a motion to approve the minutes was made by Sandra Crofford and second by Kim Forrest and the motion passed.

### **Financial Report:**

Kim Forrest made the motion to approve the Profit and Loss Financial Report for the 3<sup>rd</sup> quarter. Diane Parnell made the second and the motion passed.

### **Director’s Report:**

The Director reported on updates on the Director’s Summit presented by the Arkansas State Library, technology updates in the branches, and conferences attended.

### **Committee Reports:**

President O’Loughlin gave a report of the Director Search Committee. The job posting will end on November 15<sup>th</sup>.

### **Old Business:**

None

### **New Business:**

The 2025 budget was the first item on the agenda. Sandra Crofford made the motion to give salaried employees a 3% COLA in 2025. Dianna Harmon seconded that motion and the motion was approved. A motion to approve the 2025 budget as presented was made by Jerry Moore. Judi Fava made the second and the motion carried.

Christmas bonuses was presented to the board. A motion to approve a \$50 increase in Christmas bonuses was made by Greg Harton. Diane Parnell made the second and the motion passed.

The next agenda item was a Family Medical Leave Policy. The policy will be voted on at the next board meeting. The policy provides information on the rights and responsibilities under the Family Medical Leave Act.

The Director distributed the 2023 Financial Audit. Discussion will be held at the next board meeting.

**Correspondence:**

A thank you note from Sean Seamster from Kansas was shared with the board.

**Public Comment:**

Roger Davis requested time to address the board.

**Announcements:**

The next Regional Board meeting will be held on Tuesday, February 10, 2025 at the Monticello Branch meeting room. The meeting was adjourned. Lunch was provided for the board by the Regional Director.