

Southeast Arkansas Regional Library

MINUTES

Regional Board Meeting

October 17, 2022

The Southeast Arkansas Regional Library Board met in person at the McGehee Branch Library and via Zoom on Monday, October 17, 2022. The meeting was called to order by Board President, Kim Forrest at 10:32 am. New Chicot County Board Member, Judi Fava, was welcomed and McGehee Branch Manager, Alyssa Hayes was introduced to the board. The minutes of July 18, 2022 were presented in printed form. There were no corrections. Sandra Crofford made the motion to approve the minutes as presented, seconded by Dinah Cox and the minutes were approved. The financial report was presented in printed form. Ruth O'Loughlin Sandra Crofford made the motion to approve, Vern Wilson gave the second and the motion was approved.

The Director's report included plans for the Region's 75th Anniversary celebration, the newly purchased van, updates to the Branch improvements, and information about break-ins at the Dermott and McGehee branches.

Under old business it was noted that the Branch Improvement committee needs to meet to discuss the next improvements to be made. The first item under new business was the 2021 Audit Report. The Director passed out the reports and asked everyone look them over and would discuss the audit at the next meeting. Next on the agenda was choosing incoming President. The Director stated that upon the resignation of Debby Bland, a new incoming President would need to be elected. Judi Fava made nomination of Ruth O'Loughlin for President. Dinah Cox gave the second. Motion passed. Next under new business, the recommendation for Christmas bonus of \$250 for Headquarters staff and Branch Managers of ten years or more. \$200 for Headquarters staff and Branch Managers with less than ten years and \$100 for Library Assistants. Ruth O'Loughlin made the motion to approve bonuses, Vern Wilson gave the second and the motion passed. Next, the 2023 preliminary budget was passed out the board. The Director noted that two counties have not provided their projections for the budget committee so the budget would be revisited in January. Jerry Moore made the motion to accept the preliminary 2023 budget. Dianna Harmon gave the second and the motion passed.

Under correspondence, the Director shared the resignation of Warren Branch Manager, Sandy Doss. The Director stated that Ms. Doss would be greatly missed and had been an excellent Library Manager for the last eight years. The Director also notified the board her retirement date of December 31, 2024.

The next Regional Board meeting will be held on January 23, 2023 in Drew County. Dianna Harmon made the motion to adjourn, seconded by Vertie Staples and the meeting was adjourned.

Members present in person & via zoom: Sandra Crofford, Dinah Cox, Cristy Dunnahoe, Judi Fava, Kim Forrest, Dianna Harmon, Jerry Moore, Ruth O'Loughlin, Diane Parnell, Reathel Privet, Elgenia Ross, Vicki Ross, Vertie Staples, Vern Wilson, Director, Judy Calhoun. Visitors included: Robin Cook, Alyssa Hayes, Jennifer Knight